
SCHOOL ALLIANCE INSURANCE FUND

**BOARD OF TRUSTEES' MEETING AGENDA
December 6, 2018**

- I. Call to Order - Gail Woicekowski, Chairperson**
- II. Open Public Meetings Statement - Gail Woicekowski**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Approval of the October 24, 2018 Fund Commissioners' & Board of Trustees' Reorganization Meeting Minutes**
- VI. Reports**
 - A. Chairperson - Gail Woicekowski**
 - B. Secretary - Joseph Kelly**
 - C. Safety and Education Advisory Committee**
 - D. Attorney - Saul Ewing Arnstein & Lehr, LLP, M. Paige Berry**
 - 1. Monthly Report
 - E. Treasurer - Ken MacMillan**
 - 1. Approval of the Treasurer's Report for all Fund Years
 - 2. Approval of the Bill List for all Fund Years
 - 3. Actuarial Report for the year ending June 30, 2018 - Actuarial Advantage Inc. *(available upon request)*
 - 4. Financial Report for the year ending June 30, 2018 - Withum, Smith + Brown *(will be forwarded under separate cover)*
 - 5. Resolution 18-17 Certifying Review of Annual Audit Report
 - 6. Certification of Governing Body
 - F. Administrator - Public Entity Group Administrative Services**
 - 1. Summary of Topics
 - G. Loss Control Specialist - Partnership Safety Consultants**
 - H. Managed Care Organization - Qual-Lynx**
 - I. Claims Servicing Organization - Highland Claim Services, Inc.**
- VII. Old Business**
- VIII. New Business**
 - A. Motion to Open the Public Hearing on the 2017/2018 Fund Year Budget Revision #1**
 - B. Motion to Close the Public Hearing and Adopt the 2017/2018 Fund Year Budget Revision #1**
 - C. Motion to Introduce the 2017/2018 Fund Year Budget Revision #2**
 - D. Motion to Open the Public Hearing on the 2018/2019 Fund Year Budget**
 - E. Motion to Close the Public Hearing and Adopt the 2018/2019 Fund Year Budget**
- IX. Public Comment**
- X. Closed Session (if needed)**
 - A. Claims and Contractual Matters, as required**
- XI. Open Session**
 - A. Payment Authorizations and Other Actions Established in Closed Session**
- XII. Claims Sub-Committee Report**
 - A. Ratification of the Claims Sub-Committee's November 13, 2018 Meeting Minutes**
- XIII. Adjournment**