

BOARD OF TRUSTEES' MEETING AGENDA
December 7, 2017

- I. **Call to Order - William Sabo, Chairperson**
- II. **Open Public Meetings Statement - William Sabo**
- III. **Roll Call**
- IV. **Introduction of Guests**
- V. **Approval of the October 25, 2017 Fund Commissioners' & Board of Trustees' Reorganization Meeting Minutes**
- VI. **Reports**
 - A. **Chairperson - William Sabo**
 - B. **Secretary - Joseph Kelly**
 - C. **Safety and Education Advisory Committee**
 - D. **Attorney - Saul Ewing Arnstein & Lehr, LLP, M. Paige Berry**
 - 1. Monthly Reports
 - E. **Treasurer - Ken MacMillan**
 - 1. Approval of the Treasurer's Report for all Fund Years
 - 2. Approval of the Bill List for all Fund Years
 - 3. Actuarial Report for the year ending June 30, 2017 – Actuarial Advantage Inc. (available upon request)
 - 4. Financial Report for the year ending June 30, 2017 – Withum, Smith + Brown (will be forwarded under separate cover)
 - 5. Resolution 17-17 Certifying Review of Annual Audit Report
 - 6. Certification of Governing Body
 - F. **Administrator - Public Entity Group Administrative Services**
 - 1. Summary of Topics
 - G. **Loss Control Specialist - Partnership Safety Consultants**
 - H. **Managed Care Organization - Qual-Lynx**
 - I. **Claims Servicing Organization - Highland Claim Services, Inc.**
- VII. **Old Business**
- VIII. **New Business**
 - A. **Motion to Open the Public Hearing on the 2016/2017 Fund Year Budget Revision #2**
 - B. **Motion to Close the Public Hearing and Adopt the 2016/2017 Fund Year Budget Revision #2**
 - C. **Motion to Introduce the 2016/2017 Fund Year Budget-Revision #3**
 - D. **Motion to Open the Public Hearing on the 2017/2018 Fund Year Budget**
 - E. **Motion to Close the Public Hearing and Adopt the 2017/2018 Fund Year Budget**
- IX. **Public Comment**
- X. **Closed Session (if needed)**
 - A. **Claims and Contractual Matters, as required**
- XI. **Open Session**
 - A. **Payment Authorizations and Other Actions Established in Closed Session**
- XII. **Claims Sub-Committee Report**
 - A. **Ratification of the Claims Sub-Committee's November 13, 2017 Meeting Minutes**
- XIII. **Adjournment**