
SCHOOL ALLIANCE INSURANCE FUND

**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA
October 28, 2015**

- I. Call to Order**
 - II. Open Public Meetings Statement**
 - III. Roll Call**
 - IV. Introduction of Guests**
 - V. Old Business**
 - VI. New Business**
 - A. Presentation of Slate of Officers - Nominating Committee**
 - B. Election of Officers to Serve Full Fund and Board of Trustees**
 - 1. Chairperson
 - 2. Vice-Chairperson
 - 3. Secretary
 - 4. Resolution 15-01 Authorizing the Election of the Fund's Officers
 - C. Election of the Board of Trustees and Alternate Trustees**
 - 1. Resolution 15-02 Authorizing the Election of the Board of Trustees
 - 2. Resolution 15-03 Authorizing the Election of the Alternate Trustees
 - VII. Adjournment**
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**BOARD OF TRUSTEES’
REORGANIZATION MEETING AGENDA
October 28, 2015**

- I. Call to Order – Chairperson**
- II. Open Public Meetings Statement – Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Approval of the May 29, 2015 Board of Trustees’ Open and Board of Trustees’ Closed Meeting Minutes**
- VI. Reports**
 - A. Chairperson**
 - 1. Appointment of the 2015/2016 Fund Year Safety & Education Advisory Committee
 - 2. Finance Sub-Committee
 - 3. Claims Sub-Committee
 - 4. SEL Fund Commissioners
 - B. Secretary**
 - C. Attorney – Saul Ewing - M. Paige Berry**
 - 1. Monthly Report
 - 2. Resolutions 15-04 through 15-17
 - a. Appointment of Service Providers
 - (1). Actuary – The Actuarial Advantage
 - (2). Attorney – Saul Ewing, LLC
 - (3). Auditor - Withum, Smith + Brown
 - (4). Claims Servicing – Highland Claim Services, Inc.
 - (5). Custodian of Funds – Kenneth MacMillan
 - (6). Investment Manager – PFM Asset Management, LLC
 - (7). Loss Control/Safety Administrator – Partnership Safety Consultants
 - b. Authorizing the Execution of Contracts with Service Providers
 - (1). Actuary – The Actuarial Advantage
 - (2). Attorney – Saul Ewing, LLC
 - (3). Auditor - Withum, Smith + Brown
 - (4). Claims Servicing – Highland Claim Services, Inc.
 - (5). Custodian of Funds – Kenneth MacMillan
 - (6). Investment Manager – PFM Asset Management, LLC
 - (7). Loss Control/Safety Administrator – Partnership Safety Consultants
 - c. Appointment of Risk Management Consultants
 - d. Appointment of Sponsoring Risk Management Consultants
 - e. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained
 - f. Appointment of Public Agency Compliance Officer
 - g. Adoption of the Cash Management Plan for Fund Year 2015/2016
 - h. Designation of Official Depositories

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- i. Designation of Individuals Authorized as the Fund's Signatories
- j. Establishment of Interest Rate on Delinquent Assessments
- k. Adoption of Meeting Place, Schedule and official Newspapers for the Fund Year 2015/2016
- l. Approval of Highland Claim Services, Inc., as a Certifying and Approving Officer
- m. Approval of the Claims Committee as a Certifying and Approving Officer
- n. Approval of Amended Defense Counsel List

D. Treasurer – Ken MacMillan

- 1. Approval of the Treasurer's Report for all Fund Years
- 2. Approval of the Bill List for all Fund Years

E. Administrator - Public Entity Group Administrative Services

VII. Old Business

VIII. New Business

IX. Public Comment

X. Closed Session (if needed)

XI. Claims Sub-Committee Report

- A. Ratification of the Claims Sub-Committee's June 8, 2015, July 13, 2015, August 10, 2015, September 14, 2015 and October 13, 2015 meeting minutes.

XII. Adjournment