
SCHOOL ALLIANCE INSURANCE FUND

**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA
October 23, 2019**

- I. Call to Order**
 - II. Open Public Meetings Statement**
 - III. Roll Call**
 - IV. Introduction of Guests**
 - V. Old Business**
 - VI. New Business**
 - A. Presentation of Slate of Officers - Nominating Committee**
 - B. Election of Officers to Serve Full Fund and Board of Trustees**
 - 1. Chairperson
 - 2. Vice-Chairperson
 - 3. Secretary
 - 4. Resolution 19-01 - Authorizing the Election of the Fund's Officers
 - C. Election of the Board of Trustees and Alternate Trustees**
 - 1. Resolution 19-02 - Authorizing the Election of the Board of Trustees
 - 2. Resolution 19-03 - Authorizing the Election of the Alternate Trustees
 - VII. Adjournment**
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SCHOOL ALLIANCE INSURANCE FUND

**BOARD OF TRUSTEES’
REORGANIZATION MEETING AGENDA
October 23, 2019**

I. Call to Order - Chairperson

II. Open Public Meetings Statement - Chairperson

III. Roll Call

IV. A. Approval of the May 23, 2019 Board of Trustees’ Open Meeting Minutes

B. Approval of the May 23, 2019 Closed Meeting Minutes

(to be distributed at the meeting)

V. Reports

A. Chairperson

1. Appointment of the 2019/2020 Fund Year Safety & Education Advisory Committee
2. Finance Sub - Committee
3. Claims Sub - Committee
4. SEL Fund Commissioners

B. Secretary

C. Attorney - Saul Ewing Arnstein & Lehr, LLP - M. Paige Berry

1. Resolutions 19-04 through 19-16
 - a. Appointment of Service Providers
 - (1) Actuary - The Actuarial Advantage
 - (2) Administrator - Public Entity Group Administrative Services
 - (3) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (4) Auditor - Withum, Smith + Brown
 - (5) Claims Servicing - Highland Claim Services, Inc.
 - (6) Custodian of Funds - Kenneth MacMillan
 - (7) Investment Manager - PFM Asset Management, LLC
 - (8) Loss Control/Safety Administrator - Partnership Safety Consultants
 - (9) Managed Care Organization - Qual-Lynx
 - b. Authorizing the Execution of Contracts with Service Providers
 - (1) Actuary - The Actuarial Advantage
 - (2) Administrator - Public Entity Group Administrative Services
 - (3) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (4) Auditor - Withum, Smith + Brown
 - (5) Claims Servicing - Highland Claim Services, Inc.
 - (6) Custodian of Funds - Kenneth MacMillan
 - (7) Investment Manager - PFM Asset Management, LLC
 - (8) Loss Control/Safety Administrator - Partnership Safety Consultants
 - (9) Managed Care Organization - Qual - Lynx
 - c. Appointment of Risk Management Consultants
 - d. Appointment of Regional Safety Risk Management Consultants

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- e. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained
- f. Appointment of Public Agency Compliance Officer
- g. Adoption of the Cash Management Plan for Fund Year 2019/2020
- h. Designation of Official Depositories
- i. Designation of Individuals Authorized as the Fund's Signatories
- j. Establishment of Interest Rate on Delinquent Assessments
- k. Adoption of Meeting Place, Schedule and official Newspapers for the Fund Year 2019/2020
- l. Approval of Highland Claim Services, Inc., as a Certifying and Approving Officer
- m. Approval of the Claims Committee as a Certifying and Approving Officer

D. Treasurer - Ken MacMillan

- 1. Approval of the Bill List for all Fund Years
- 2. Treasurer's Report
- 3. Investment Status

E. Claims Sub-Committee Report

Ratification of the Claims Sub-Committee's June 11, 2019, August 12, 2019, September 9, 2019 and October 15, 2019 meeting minutes. *(to be distributed at the meeting)*

F. New Business

- 1. Resolution 19-7 - School Excess Liability Fund Resolution to Renew 2019/2020 - 2021/2022 Fund Years

G. 2018/2019 Safety Incentive Program Award Recipients Presentation - PEGAS

VI. Public Comment

VII. Adjournment