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# SCHOOL ALLIANCE INSURANCE FUND

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## BOARD OF TRUSTEES' MEETING AGENDA December 8, 2016

- I. **Call to Order – William Sabo, Chairperson**
- II. **Open Public Meetings Statement – William Sabo**
- III. **Roll Call**
- IV. **Introduction of Guests**
- V. **Approval of the October 26, 2016 Fund Commissioners' & Board of Trustees' Reorganization Meeting Minutes**
- VI. **Reports**
  - A. **Chairperson – William Sabo**
  - B. **Secretary – Donna Snyder**
  - C. **Safety and Education Advisory Committee**
  - D. **Attorney – Saul Ewing, M. Paige Berry**
    - 1. Monthly Reports
  - E. **Treasurer – Ken MacMillan**
    - 1. Approval of the Treasurer's Report for all Fund Years
    - 2. Approval of the Bill List for all Fund Years
    - 3. Actuarial Report for the year ending June 30, 2016 – Actuarial Advantage Inc. (available upon request)
    - 4. Financial Report for the year ending June 30, 2016 – Withum, Smith + Brown (will be forwarded under separate cover)
    - 5. Resolution 16-17 Certifying Review of Annual Audit Report
    - 6. Certification of Governing Body
  - F. **Administrator - Public Entity Group Administrative Services**
    - 1. Summary of Topics
  - G. **Loss Control Specialist – Partnership Safety Consultants**
  - H. **Managed Care Organization – Qual-Lynx**
  - I. **Claims Servicing Organization – Highland Claim Services, Inc.**
- VII. **Old Business**
- VIII. **New Business**
  - A. **Motion to Open the Public Hearing on the 2015/2016 Fund Year Budget Revision #3**
  - B. **Motion to Close the Public Hearing and Adopt the 2015/2016 Fund Year Budget Revision #3**
  - C. **Motion to Open the Public Hearing on the 2016/2017 Fund Year Budget**
  - D. **Motion to Close the Public Hearing and Adopt the 2016/2017 Fund Year Budget**
  - E. **Motion to Introduce the 2016/2017 Fund Year Budget-Revision #1**
- IX. **Public Comment**
- X. **Closed Session**
- XI. **Claims Sub-Committee Report**
  - A. **Ratification of the Claims Sub-Committee's November 14, 2016 Meeting Minutes**
- XII. **Adjournment**