
SCHOOL EXCESS LIABILITY FUND

**REORGANIZATION MEETING AGENDA
October 25, 2017**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Introduction of Guests**
- V. General Fund Business**
 - A. Resolution 17-01**
 - 1. Authorizing the Election of the Fund's Officers/Board of Trustees and Alternate Trustees
- VI. Board of Trustees' Business**
 - A. Approval of the June 14, 2017 Board of Trustees' Open and Board of Trustees' Closed Meeting Minutes**
 - B. Reports**
 - 1. Chairperson
 - 2. Secretary
 - 3. Attorney - Saul Ewing Arnstein & Lehr, LLP - M. Paige Berry
 - a. Resolutions 17-02 through 17-12
 - 1. Appointment of Service Providers for the 2017/2018 Fund Year
 - (1) Actuary - The Actuarial Advantage
 - (2) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (3) Auditor - Withum, Smith + Brown, PC
 - (4) Claims Servicing - Highland Claim Services, Inc.
 - (5) Custodian of Funds - Kenneth MacMillan
 - (6) Investment Manager - PFM Asset Management, LLC
 - 2. Authorizing the Execution of Contracts with Service Providers
 - (1) Actuary - The Actuarial Advantage
 - (2) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (3) Auditor - Withum, Smith + Brown, PC
 - (4) Claims Servicing - Highland Claim Services, Inc.
 - (5) Custodian of Funds - Kenneth MacMillan
 - (6) Investment Manager - PFM Asset Management, LLC
 - 3. Designating the Administrator as Agent
 - 4. Appointment of Public Agency Compliance Officer
 - 5. Adoption of the Cash Management Plan for Fund Year 2017/2018
 - 6. Designation of Official Depositories
 - 7. Designation of Individuals Authorized as the Fund's Signatories
 - 8. Designating a Meeting Place, Schedule and Official Newspapers for the Fund Year 2017/2018
 - 9. Approval of Highland Claim Services, Inc., as a Certifying and Approving Officer
 - 10. Approval of the Claims Committee as a Certifying and Approving Officer

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C. Treasurer - Ken MacMillan

1. Approval of the Treasurer's Report for all Fund Years
2. Approval of the Bill List for all Fund Years
3. Actuarial Report as of June 30, 2017 - Actuarial Advantage
(available upon request)
4. Financial Report as of June 30, 2017 - Withum, Smith + Brown
(will be sent under separate cover)
5. Resolution Certifying Annual Audit
6. Certification of Governing Body

D. Administrator - Risk & Loss Managers, Inc. /Public Entity Group Administrative Services

VII. Old Business

VIII. New Business

- A. **Motion to Open The Public Hearing on the 2017/2018 Fund Year Budget**
- B. **Motion to Close The Public Hearing and Adopt the 2017/2018 Fund Year Budget**

IX. Public Comment

X. Closed Session *(if needed)*

XI. Claims Sub-Committee Report

Ratification of the July 13, 2017, August 14, 2017, September 11, 2017 Claims Committee Meeting Minutes *(to be distributed at the meeting)*.

XII. Adjournment