
SCHOOL EXCESS LIABILITY FUND

**REORGANIZATION MEETING AGENDA
July 30, 2020**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Introduction of Guests**
- V. General Fund Business**
 - A. Resolution 20-01**
 - 1. Authorizing the Election of the Fund’s Officers/Board of Trustees and Alternate Trustees
- VI. Board of Trustees’ Business**
 - A. Approval of the May 21, 2020 Board of Trustees’ Open Meeting Minutes**
 - B. Reports**
 - 1. Chairperson
 - 2. Secretary
 - 3. Attorney - Saul Ewing Arnstein & Lehr, LLP - M. Paige Berry
 - a. Resolutions 20-02 through 20-12
 - 1. Appointment of Service Providers for the 2020/2021 Fund Year
 - (a) Actuary - The Actuarial Advantage
 - (b) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (c) Auditor - Withum, Smith + Brown, PC
 - (d) Claims Servicing - Highland Claim Services, Inc.
 - (e) Custodian of Funds - Kenneth MacMillan
 - (f) Investment Manager - PFM Asset Management, LLC
 - 2. Authorizing the Execution of Contracts with Service Providers
 - (a) Actuary - The Actuarial Advantage
 - (b) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (c) Auditor - Withum, Smith + Brown, PC
 - (d) Claims Servicing - Highland Claim Services, Inc.
 - (e) Custodian of Funds - Kenneth MacMillan
 - (f) Investment Manager - PFM Asset Management, LLC
 - 3. Designating the Administrator as Agent
 - 4. Appointment of Public Agency Compliance Officer
 - 5. Adoption of the Cash Management Plan for Fund Year 2020/2021
 - 6. Designation of Official Depositories
 - 7. Designation of Individuals Authorized as the Fund’s Signatories
 - 8. Establishment of Interest Rate on Delinquent Assessments
 - 9. Designating a Meeting Place, Schedule and Official Newspapers for the Fund Year 2020/2021
 - 10. Approval of Highland Claim Services, Inc., as a Certifying and Approving Officer
 - 11. Approval of the Claims Committee as a Certifying and Approving Officer

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C. Treasurer - Ken MacMillan

1. Approval of the Bill List for all Fund Years
2. Approval of the Treasurer's Report for all Fund Years
3. Investment Status

D. Administrator - Risk & Loss Managers, Inc. /Public Entity Group Administrative Services

VII. Old Business

VIII. New Business

- A. Motion to Open the Public Hearing on the 2019/2020 Fund Year Budget - Revision #1**
- B. Motion to Close the Public Hearing and Adopt the 2019/2020 Fund Year Budget – Revision #1**
- C. Motion to Open the Public Hearing on the 2020/2021 Fund Year Budget**
- D. Motion to Close the Public Hearing and Adopt the 2020/2021 Fund Year Budget**

IX. Public Comment

X. Closed Session (if needed)

- A. Claims and Contractual Matters, as required**

XI. Open Session

- A. Payment Authorizations and Other Actions Established in Closed Session**

XII. Adjournment