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**SCHOOL ALLIANCE INSURANCE FUND**

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**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA  
July 18, 2024**

- I. Call to Order**
  - II. Open Public Meetings Statement**
  - III. Roll Call**
  - IV. Introduction of Guests**
  - V. Old Business**
  - VI. New Business**
    - A. Election of Officers to Serve Full Fund and Board of Trustees**
      - 1. Resolution 24-01 - Authorizing the Election of the Fund's Officers
    - B. Election of Board of Trustees and Alternate Trustees**
      - 2. Resolution 24-02 - Authorizing the Election of the Board of Trustees
      - 3. Resolution 24-03 - Authorizing the Election of the Alternate Trustees
  - VII. Adjournment**
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**BOARD OF TRUSTEES’  
REORGANIZATION MEETING AGENDA  
July 18, 2024**

- I. Call to Order - Chairperson**
- II. Open Public Meetings Statement - Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Board of Trustee Business**
  - A. Approval of the May 29, 2024 Board of Trustees’ Open Meeting Minutes**
  - B. Approval of the May 29, 2024 Board of Trustees’ Closed Meeting Minutes**  
*(to be sent under separate cover)*
  - C. Reports**
    - 1. Chairperson**
      - a. Finance Sub - Committee
      - b. Claims Sub - Committee
      - c. SEL Fund Commissioners
    - 2. Secretary**
    - 3. Attorney - Saul Ewing, LLP - M. Paige Berry**
      - a. Resolutions 24-04 through 24-18
        - (1) Appointment of Service Providers
          - (a) Actuary - The Actuarial Advantage
          - (b) Attorney - Saul Ewing, LLP
          - (c) Auditor - WithumSmith+Brown
          - (d) Claims Servicing - Highland Claim Services, Inc.
          - (e) Custodian of Funds - Kenneth MacMillan
          - (f) Investment Manager - PFM Asset Management, LLC
          - (g) Managed Care Organization - Qual-Lynx
        - (2) Authorizing the Execution of Contracts with Service Providers
          - (a) Actuary - The Actuarial Advantage
          - (b) Attorney - Saul Ewing, LLP
          - (c) Auditor - WithumSmith+Brown
          - (d) Claims Servicing - Highland Claim Services, Inc.
          - (e) Custodian of Funds - Kenneth MacMillan
          - (f) Investment Manager - PFM Asset Management, LLC
          - (g) Managed Care Organization - Qual - Lynx
        - (3) Appointment of Risk Management Consultants
        - (4) Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained
        - (5) Appointment of Public Agency Compliance Officer
        - (6) Adoption of the Cash Management Plan for Fund Year 2024/2025
        - (7) Designation of Official Depositories

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- (8) Designation of Individuals Authorized as the Fund’s Signatories
- (9) Establishment of Interest Rate on Delinquent Assessments
- (10) Adoption of Meeting Place, Schedule, and official Newspapers for the Fund Year 2024/2025
- (11) Approval of the Claims Committee and Highland Claim Services, Inc., as a Certifying and Approving Officer
- b. Attorney’s Monthly Report
- 4. Treasurer - Ken MacMillan**
  - a. Approval of the Bill List for all Fund Years
  - b. Treasurer’s Report
  - c. Investment Status  
*(to be sent under separate cover)*
- 5. Administrator - Public Entity Group Administrative Services**
  - a. Summary of Topics
- 6. Loss Control Specialist - J. A. Montgomery Services**
- 7. Managed Care Organization - Qual-Lynx**
- 8. Claims Servicing Organization - Highland Claim Services, Inc.**
- 9. Old Business**
- 10. New Business**
  - a. Motion to Open the Public Hearing on the 2023/2024 Fund Year Budget Revision #1
  - b. Motion to Close the Public Hearing and Adopt the 2023/2024 Fund Year Budget Revision #1
  - c. Motion to Open the Public Hearing on the 2024/2025 Fund Year Budget
  - d. Motion to Close the Public Hearing and Adopt the 2024/2025 Fund Year Budget
- 11. Claims Sub-Committee Report**
- 12. Public Comment**
- 13. Closed Session**
  - a. Claims and Contractual Matters, as required
- 14. Open Session Resumes**
  - a. Payment Authorization and Other Actions Established in Closed Session

**VI. Adjournment**